

Research Foundation Hourly Pay Schedule

Pay Period	Payroll Period Dates		Time Sheets Due	Pay Date
22	10/8/2022	10/21/2022	10/26/2022	11/4/2022
23	10/22/2022	11/4/2022	11/9/2022	11/18/2022
24	11/5/2022	11/18/2022	11/22/2022	12/2/2022
25	11/19/2022	12/2/2022	12/7/2022	12/16/2022
26	12/3/2022	12/16/2022	12/21/2022	12/30/2022
1	12/17/2022	12/30/2022	1/4/2023	1/13/2023
2	12/31/2022	1/13/2023	1/18/2023	1/27/2023
3	1/14/2023	1/27/2023	2/1/2023	2/10/2023
4	1/28/2023	2/10/2023	2/15/2023	2/24/2023
5	2/11/2023	2/24/2023	3/1/2023	3/10/2023
6	2/25/2023	3/10/2023	3/15/2023	3/24/2023
7	3/11/2023	3/24/2023	3/29/2023	4/7/2023
8	3/25/2023	4/7/2023	4/12/2023	4/21/2023
9	4/8/2023	4/21/2023	4/26/2023	5/5/2023
10	4/22/2023	5/5/2023	5/10/2023	5/19/2023
11	5/6/2023	5/19/2023	5/24/2023	6/2/2023
12	5/20/2023	6/2/2023	6/7/2023	6/16/2023
13	6/3/2023	6/16/2023	6/21/2023	6/30/2023
14	6/17/2023	6/30/2023	7/5/2023	7/14/2023
15	7/1/2023	7/14/2023	7/19/2023	7/28/2023
16	7/15/2023	7/28/2023	8/2/2023	8/11/2023
17	7/29/2023	8/11/2023	8/16/2023	8/25/2023
18	8/12/2023	8/25/2023	8/30/2023	9/8/2023
19	8/26/2023	9/8/2023	9/13/2023	9/22/2023
20	9/9/2023	9/22/2023	9/27/2023	10/6/2023
21	9/23/2023	10/6/2023	10/11/2023	10/20/2023
22	10/7/2023	10/20/2023	10/25/2023	11/3/2023
23	10/21/2023	11/3/2023	11/8/2023	11/17/2023
24	11/4/2023	11/17/2023	11/22/2023	12/1/2023
25	11/18/2023	12/1/2023	12/6/2023	12/15/2023
26	12/2/2023	12/15/2023	12/20/2023	12/29/2023

Please Note:

Time sheets should be completed by the employee in regular two-week intervals and in accordance with the above pay period date ranges.

Employees: Please complete and submit your electronic time sheet to your supervisor for approval by the deadlines set in above schedule.

Supervisors: Please verify all hours for accuracy and approve electronic time sheets by the deadlines set in above schedule.

ALL TIME SHEETS ARE DUE ON OR BEFORE THE ABOVE TIME SHEET DUE DATES. PLEASE ADHERE TO THE DEADLINES TO AVOID A DELAY IN PAYMENT.