

## Mathematics Placement Test Instructions

The Morrisville State College Mathematics Placement Test is an on-line, multiple-choice test that is divided into four parts of varying lengths and has 60 questions in total. The content of each part is as follows:

- Part I is prealgebra
- Part II is elementary algebra
- Part III is intermediate algebra and trigonometry
- Part IV is precalculus

All students begin with part I. Depending on your performance you may or may not be prompted to progress to subsequent parts. Complete all parts that you are prompted to complete within Attempt #1 before moving on to Attempt #2. If you don't know how to complete a problem, leave it blank. Receiving help or guessing will lead to inaccurate math placement.

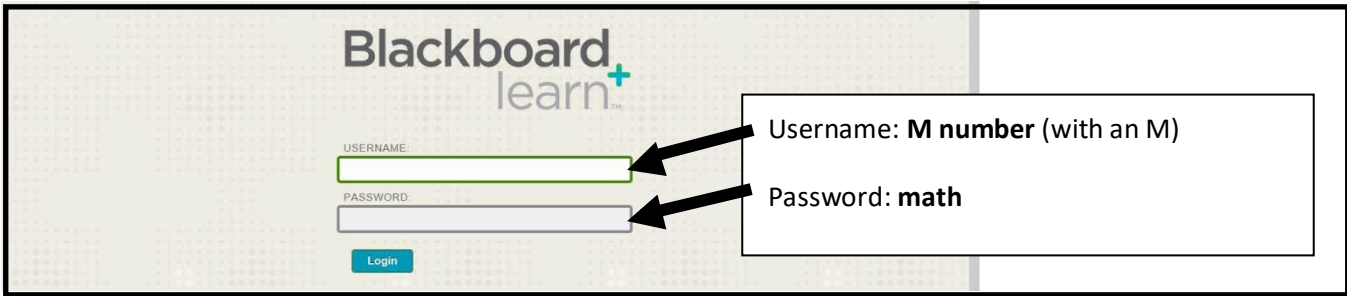
Before you take the placement test, it is recommended that you prepare by working through the practice problems provided. You can find the practice problems at <https://www.morrisville.edu/contact/offices/admissions/i-am-a/accepted-student/math-placement>. You are allowed two attempts at taking the test. The higher of the two scores will be used. Each attempt must be completed in one sitting. The test was designed to be completed without the use of a calculator. Use of a calculator may inflate your score and possibly place you in a course that is above your ability level. You should work out the problems on paper before submitting the answers online.

Use these instructions and screen shots to help you navigate the test. If you experience technical difficulties or have other questions, please contact the Admissions Department at [admissions@morrisville.edu](mailto:admissions@morrisville.edu) or 315-684-6046 for assistance.

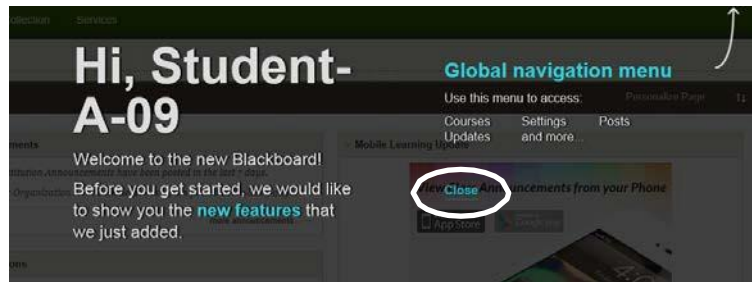
To take the test, go to Blackboard (<https://blackboard.morrisville.edu>) and select the login button on the top right of the screen, NOT the one in the center.



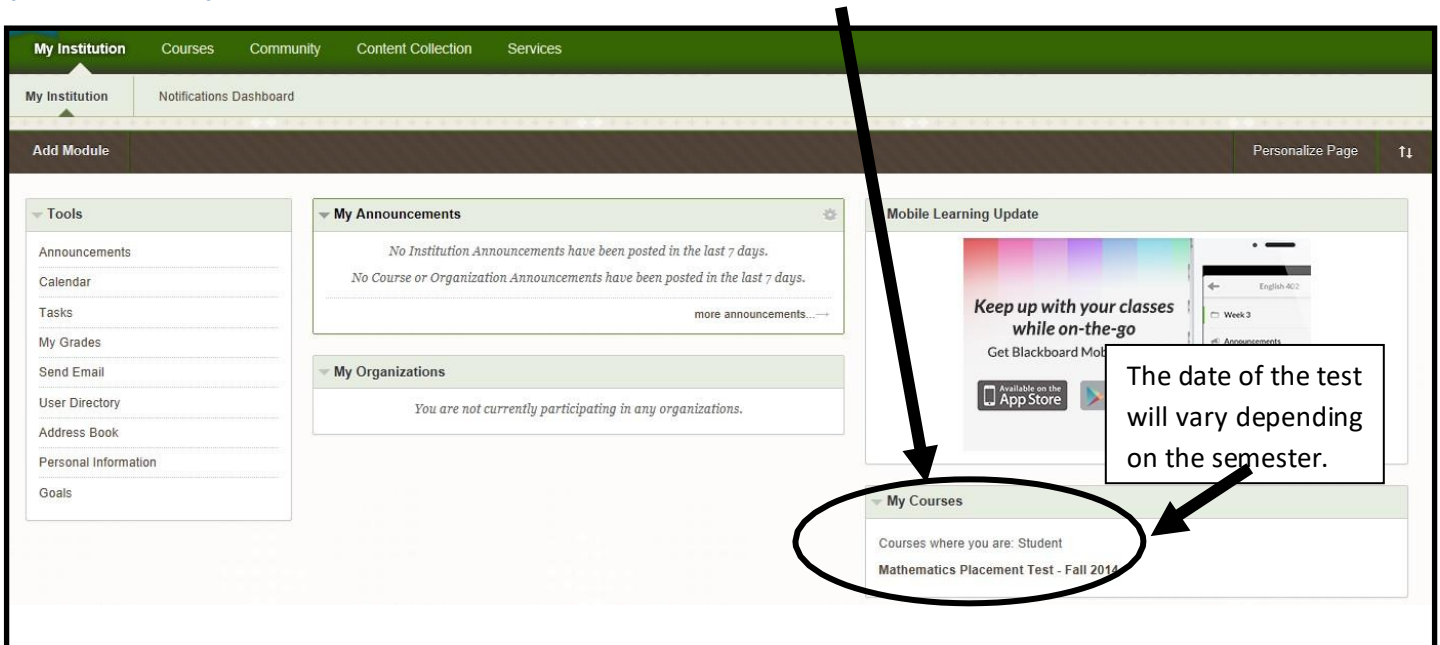
Enter your username which is your Morrisville ID # and the password math, and click "Login"



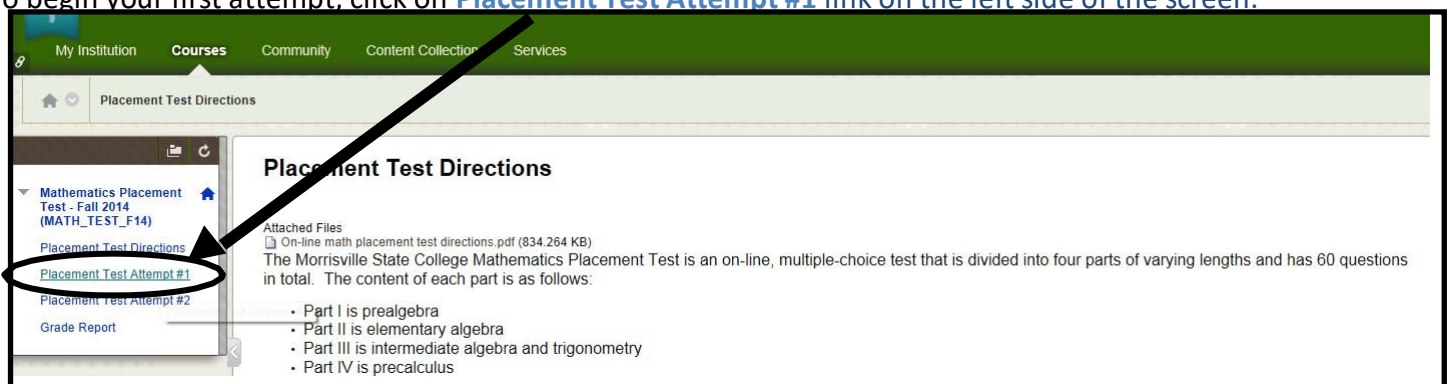
After you logon, you may see this black screen which needs to be closed. Click the **Close** link.



In the lower right hand side of the screen you will see "My Courses". Click on **Mathematics Placement Test – (next semester)**.



To begin your first attempt, click on **Placement Test Attempt #1** link on the left side of the screen.



Click on **Part I**.



To start the test you must click on **Begin** (either **Begin** button will work).



The questions appear one at a time. Use the single arrow keys (> or <) to move forward or backward within each part of the test. It is not necessary to save after each question. The double arrow (>>) will take you to the last question in the part. Once you have submitted your answers from one part, you cannot go back to that part again until your next attempt at taking the test. The timer will show the amount of time you have to complete each particular part of the test and will count down your remaining time as you work.

**Take Test: Part I**

Description	Respondus
Instructions	
Timed Test	This test has a time limit of 45 minutes. This test will save and submit automatically when the time expires. Warnings appear when half the time, 5 minutes, 1 minute, and 30 seconds remain.
Multiple Attempts	Not allowed. This test can only be taken once.

Remaining Time: 44 minutes, 22 seconds.

Question Completion Status:

Moving to another question will save this response.

Question 1 of 2

1 points Save Answer

Question 1

Select the equivalent value:

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

Choose the correct answer by clicking the corresponding circle

Click the single arrow (>) to move to next question.

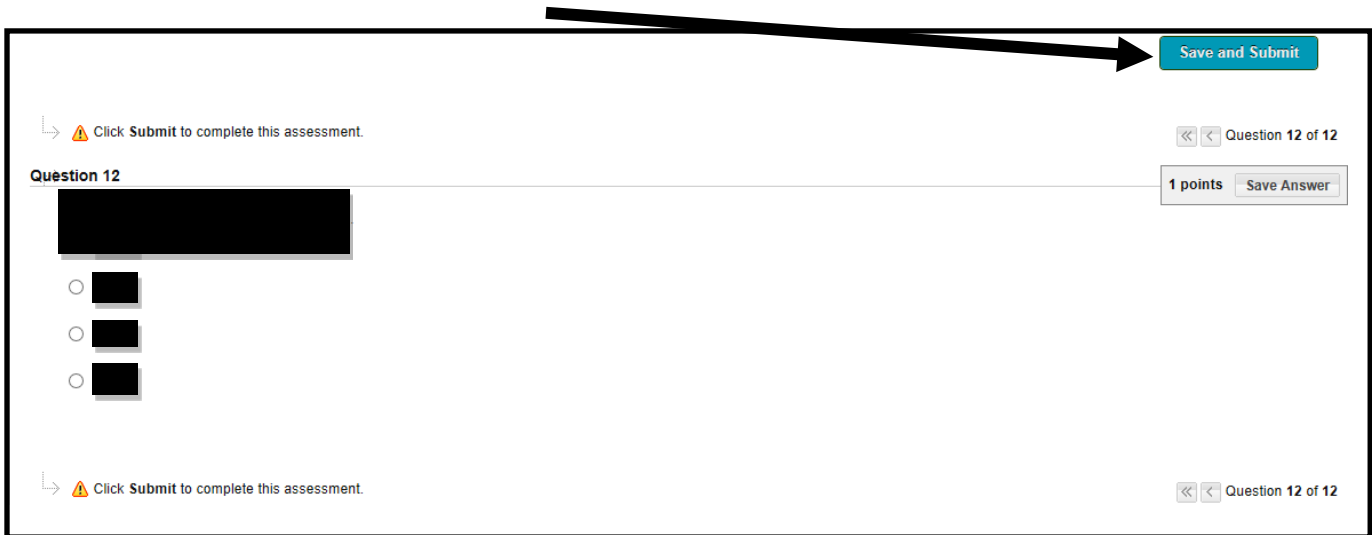
NOTE: You may need to scroll down to see all 4 answer choices for some questions. You do **not** need to click on **Save Answer** until you are done with the first part of attempt 1.

As you move farther within each test part, the questions become more difficult.


- Guessing is NOT recommended as it may result in an incorrect placement.
- You may leave questions unanswered if you do not know the answer.

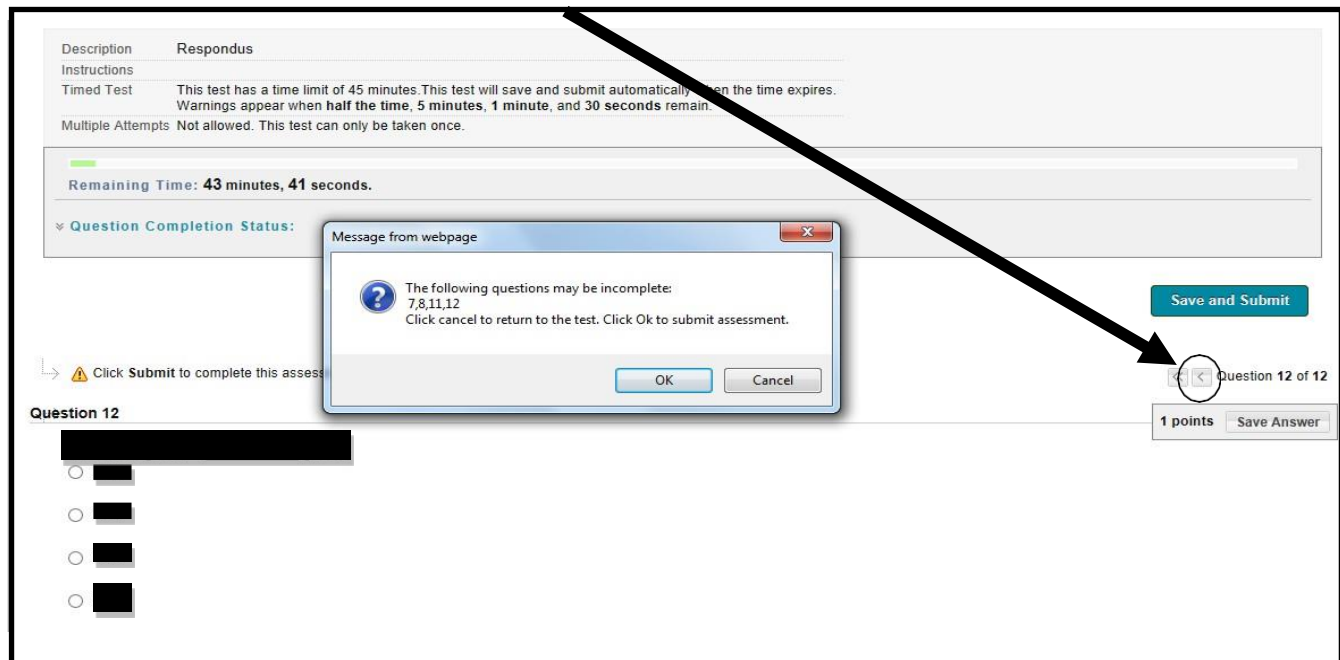
At the last question of each test part, you will need to:

- Choose your answer (if you understand the material).
- Click **Save and Submit**.



If you have left any questions unanswered, the box shown below will appear. You can

- click **OK** to leave those questions unanswered, or
- click **Cancel** and use the back arrow  to move back to answer incomplete questions.



Once you are satisfied with your attempt on a part, click **OK**.

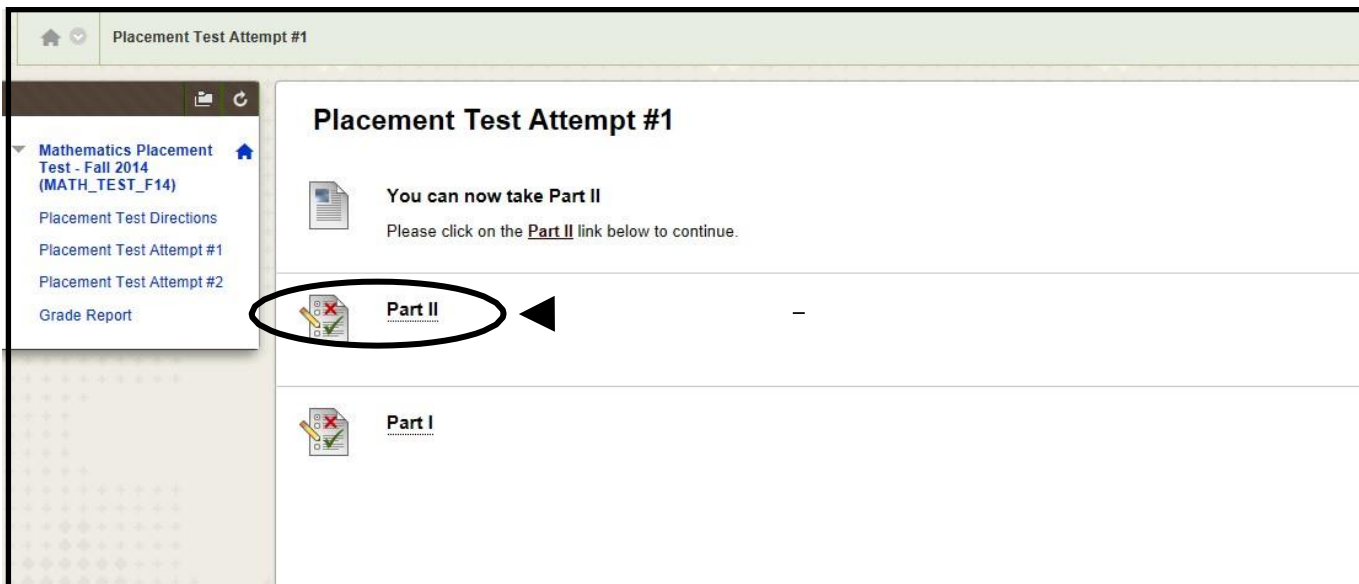
The screenshot shows a test interface with a 'Message from webpage' dialog box. The dialog box contains a question mark icon and the text: 'Test submission confirmation: Click Cancel to return to the test. Click OK to submit assessment.' The 'OK' button is circled in red. In the background, the test interface shows 'Question 12' with a 'Save and Submit' button and a '1 points Save Answer' button. A progress bar at the top indicates 'Remaining Time: 42 minutes, 34 seconds.' and 'Question Completion Status:'. A warning icon and text 'Click Submit to complete this assessment' are also visible.

Click **OK** at the bottom right corner of the next **TWO** screens. *You will need to scroll down to the bottom of the screen to see the **OK** button which is light gray in color.*

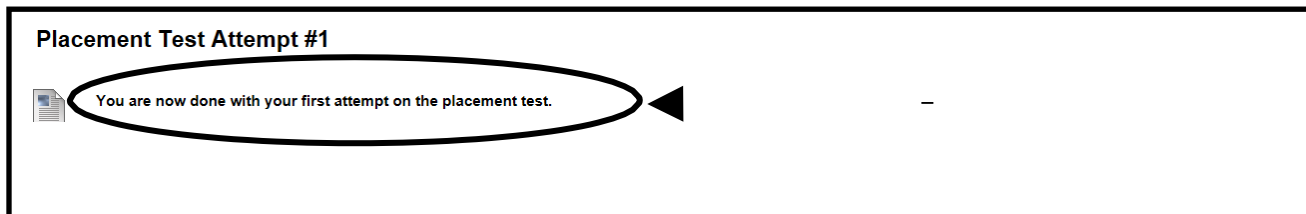
The screenshot shows a 'Test Submitted: Part I' screen. The text on the screen includes: 'Test saved and submitted.', 'Student: Student-A-09 MathTest', 'Test: Part I', 'Course: Mathematics Placement Test - Fall 2014 (MATH\_TEST\_F14)', 'Started: 3/4/14 10:25 AM', 'Submitted: 3/4/14 10:30 AM', and 'Time Used: 5 minutes out of 45 minutes'. Below this, it says 'Click OK to review results.' and 'Tuesday, March 4, 2014 10:30:59 AM EST'. At the bottom right corner, there is a light gray 'OK' button circled in red, with a black arrow pointing to it.

The screenshot shows a 'Review Test Submission: Part I' screen. It displays a table with the following information: 'User: Student A-09 MathTest', 'Course: Mathematics Placement Test - Fall 2014', 'Test: Part I', 'Started: 3/4/14 10:25 AM', 'Submitted: 3/4/14 10:30 AM', 'Status: Completed', 'Attempt Score: Grade not available', and 'Time Elapsed: 5 minutes out of 45 minutes'. Below the table, it says 'Instructions' and 'Tuesday, March 4, 2014 10:32:40 AM EST'. At the bottom right corner, there is a light gray 'OK' button circled in red, with a black arrow pointing to it.

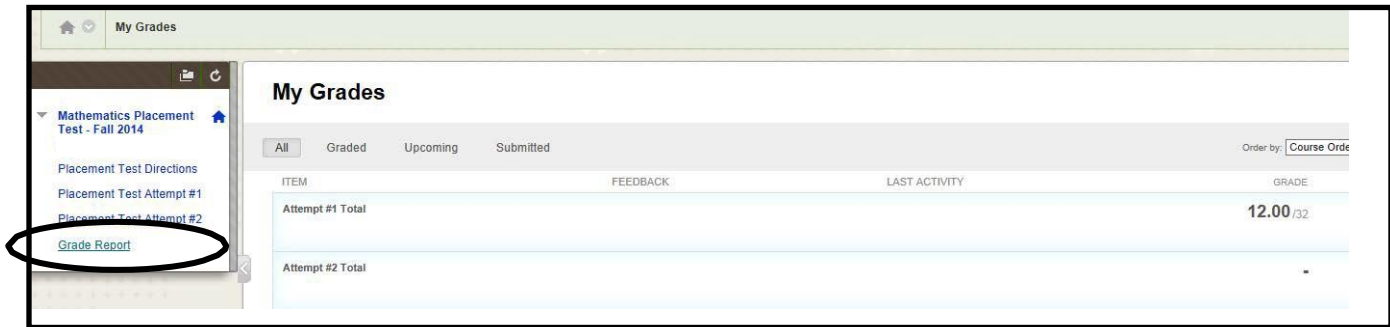
You may be prompted to move to the next part. If so, click on the link for the next part to continue the test. You need to complete all the parts in one sitting. Do not click on Attempt #2 until you have completed all parts of Attempt #1 that you are prompted to take.



Otherwise, you are done with the test and you will see the following screen. **You are now done with your first attempt.**



To find out how you did, click on [Grade Report](#) when you are finished with the test.



You will see the total number of questions you answered correctly.

**Math placement is NOT determined solely by this test.** Mathematics faculty will review your transcripts, standardized test scores, and your placement test score to determine your initial math placement.

If you would like to take the test again, click on [Placement Test Attempt #2](#) and repeat the process used to complete your first attempt. You are only allowed two attempts. Your second attempt must be completed within **one week** of submitting your first attempt.

